



CAMP KOREY VOLUNTEER ROLE DESCRIPTION

Job Title: Video Transcript Volunteer

Department: Programs/Marketing

Position Summary:

Thank you for your interest in volunteering at Camp Korey! Our virtual program videos play a vital role in the overall success of programming at Camp Korey. Virtual programs will be offered alongside in person 2021 programming. The role of a transcript volunteer is to provide closed captioning on Camp Korey virtual programming videos. Our videos are homemade, and it is essential for us to add closed captioning to provide videos that are accessible to all viewers. Listed below are some of the responsibilities and expectations of this role:

- Attention to detail (words, names, spelling, etc.)
- Length of videos can be anywhere from 3 minutes-20 minutes long.
- Time to complete the task in a timely manner.

Staff Point of Contact: Camp Director/Marketing and Communications Specialist

Typical Days/Hours: Flexible

Qualifications:

- Must sign-off on any agreements and policies as acknowledgement

Camp Korey is doing its part to slow the spread of COVID-19 and remains committed to the health and safety of our employees. The work associated with this position may be performed remotely, either full-time or part-time, in compliance with the Governor's Safe Start guidance. Employees reporting to work on-site need to follow safety precautions and procedures as required by the county. We will continue to seek guidance from local public health agencies and will proceed accordingly with any necessary changes about "workplace location" expectations.

Camp Korey is an Equal Opportunity Employer. It is the policy of our organization that employment decisions shall be based on merit, qualifications, and competence. Except where required or permitted by law, employment practices shall not be influenced or affected by virtue of an applicant's or employee's race, color, ethnic or national origin, genetic information, religion, sex, sexual orientation, gender identity or expression, marital status, pregnancy, age, military, or veteran status, leave status, or the presence of any mental, sensory, or physical disability, or any other status or characteristic protected by local, state, or federal law. In addition, Camp Korey will make reasonable accommodations for qualified individuals with known disabilities unless doing so would result in an undue hardship. These policies govern all aspects of employment, promotion, assignment, discharge, and other terms and conditions of employment. *Camp Korey is dedicated to building an inclusive, informed organization with opportunities for all. All qualified applicants are encouraged to apply.*

For individuals with disabilities who would like to request reasonable accommodations, please contact us at 360-416-4110 Monday through Thursday 9 a.m. to 6 p.m., Pacific Time.